# EXECUTIVE BOARD MEETING MINUTES

# WILLIAMSON COUNTY SPECIAL EDUCATION DISTRICT

## January 12, 2024

### Regular WCES Conference Room 9:02 A.M.

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EXECUTIVE BOARD MEMBERS

 Present Absent

Mrs. Kathy Clark, Unit I

Mr. Sy Stone, Unit III

Mrs. Becky Moss, Unit II

Mr. Nathaniel Wilson, Unit IV

Mr. Keith Liddell, Unit V

ALSO IN ATTENDANCE:

Jami Hodge, WCES Director

Jenny Malanowski

Kristi White, WCEA

Sarah Barnstable, Asst. Superintendent Unit V

Chairman Liddell called the Executive Board meeting to order at 9:02 a.m.

Roll call was taken with Mrs. Clark, Mrs. Moss, Mr. Stone, Mr. Wilson, and Mr. Liddell in attendance.

There was no Visitor Participation:

Mrs. Clark made a motion to approve the minutes of the December 8, 2023, meeting as presented. Mr. Wilson seconded the motion.

Members Clark, Moss, Stone, Wilson, and Liddell voted “yea.” Motion carried.

Mr. Wilson made the motion to approve the Consent Agenda as presented. Mrs. Clark seconded the motion.

Upon roll call, Members Clark, Moss, Stone, Wilson, and Liddell voted “yea.” Motion carried.

Mrs. Moss made the motion to accept the personnel report as presented. Mrs. Clark seconded the motion.

-Derek Dees – hire as a paraprofessional for the FY24 school year pending finalization of paperwork, verification of fingerprints, EHR, TB, physical and licensure

 -Laura Jones – emailed medical request leave to be effective January 2, 2024 and to return after recovery in 4 to 8 weeks

 -Sharell Murphy – resignation letter dated January 5, 2024 to be effective with a two-week notice

 -Melissa Serena – emailed medical request leave to be effective January 22, 2024 and to return on or before March 1, 2024

 - Morgen Calcaterra – hire as a Family Support Specialist for the FY24 school year pending finalization of paperwork, verification of fingerprints, TB, physical, and Employee History Review

 - Bayley Eubanks – hire as a paraprofessional for the FY24 school year pending finalization of paperwork and verification of fingerprints, TB, and physical

 -Caitlin Brown – hire as a paraprofessional for the FY24 school year pending finalization of paperwork, licensure, TB, physical, verification of fingerprints, and Employee History Review

Upon roll call, Members Clark, Moss, Stone, Wilson, and Liddell voted “yea”. Motion carried.

Mr. Wilson made the motion to complete the destruction of closed session minutes January 2022 through June 2022. Mrs. Moss seconded the motion.

Upon roll call, Members Clark, Moss, Stone, Wilson, and Liddell voted “yea”. Motion carried.

Transportation Invoice for December 2023 was presented for informational purposes

Mrs. Moss made a motion to accept the FY23 Annual Financial Report

Upon roll call, Members Clark, Moss, Stone, Wilson, and Liddell voted “yea.” Motion carried.

Directors Report:

 -Caseload data as of Wednesday, January 10, 2024

 -Increase – Hot spot is the LC. Increased numbers in junior high students who must be separated from HS aged students

 -Structure Programs – Herrin and Marion have elementary structure rooms and others have combos.

 -Split Structure and Strive if the numbers would warrant (Cross Cat)

Mrs. Clark made the motion to adjourn the meeting. Mrs. Moss seconded the motion.

Members Clark, Moss, Stone, Wilson, and Liddell voted “yea”. Motion carried.

Meeting adjourned at 9:27 a.m.

MINUTES ATTESTED TO:

Keith Liddell, Chairman of the Board Kathy Clark, Secretary to the Board

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